

# ***CAL FIRE***

## **Butte County Fire Department**

### **Health and Safety Committee**

## **Charter**

### **PURPOSE**

The CAL FIRE/BCFD Health and Safety Committee will facilitate and investigate all health and safety related concerns in the county of Butte within the CAL FIRE/BCFD jurisdiction. The committee reports directly to the BTU Unit Training and Safety Bureau Battalion Chief.

### **RESPONSIBILITIES**

The Committee will:

- Hold quarterly Health and Safety Committee meetings.
- Maintain adequate membership to represent all personnel and functional areas within the department.
- Maintain personnel proficiency in current safe operating practices.
- Provide guidance on safety, quality improvement, and training and operating protocol issues relative to liability within the department's diverse programs.
- Ensure that employee safety is the fundamental part of all operations within the department.
- Review, evaluate and make recommendation to the Unit Training and Safety Bureau Battalion Chief on health and safety issues.
- Review and evaluate department policies and procedures to ensure compliance with current industry regulations, standards, and safe working practices.
- Review all departmental submitted IIPP-8's.
- Ensure serious safety concerns are forwarded to the Fire Chief

## MEMBERSHIP

The Health and Safety Committee is a balance of training officers, field personnel, and representatives from all of the specific functional areas within the department:

### Allocations:

- Executive Staff (1) DC
- Unit Training Officers (2)
  - EMS Coordinator FC
  - JAC Coordinator FC
- Unit Safety Officer (1) FC
- Unit Field Personnel (8)
  - (1) per battalion B1
  - B2
  - B3
  - B4
  - B5
  - B6
  - B7
  - B8
- Functional areas Personnel (6)
  - Service Center
  - Shop
  - Office Staff
  - CAAB
  - Prevention
  - ECC
- Volunteer Fire Fighters
  - Volunteer Liaison (1)
    - FLO
    - HEM/FEM
    - BC/FC
    - BC/FC
    - FC
    - VLO

## CADRE CHAIR

The cadre chair will be the Unit Safety Officer. The chair will organize meetings, coordinate projects, work with other agencies (DIOSH, County Safety Officer, etc.), facilitate member's participation, and will assure all documentation is maintained and disseminated appropriately.

## COMMITTEE MEMBERS

The committee members are comprised of a thorough cross section of the department, to include all of the functional areas and specialties found within the department, in order to provide broad working knowledge, experience, and ideas concerning any issues that may arise in the function of the committee.

Every committee member shall:

- Carry forth their knowledge of and enthusiasm for safety to all personnel within their area of representation.
- Carry safety questions, concerns, and suggestions for safer work practices from personnel within their area of representation back to the Safety Committee for discussion and appropriate action.
- Work with all personnel in their area of representation to assure that compliance is achieved for:
  - Facility Safety Inspections
  - The Injury and Illness Prevention program
  - Material Safety Data Sheets
  - Mobile Equipment Safety Inspections
  - Personal Protective Equipment
  - Safety related training
  - The California Code of Regulations, Title 8

### **GUEST ATTENDANCE**

Guests will be encouraged to attend committee meetings to express comments, concerns, and solutions to the wide array of issues pertaining to employee health and safety and to increase the “openness” of the committee’s working processes.