

Points to Remember

- A paid receipt is:
 - 1) an invoice showing "paid by VISA" stamped **OR** printed on the invoice
 - 2) payment/credit amounts and \$0 total amount due
 - 3) a charge slip.
- Invoice required with CAL FIRE 93's.
- *If one document is tied to multiple charges, a copy of the document must be with each charge slip/invoice, and the corresponding description of service on the document must be highlighted.*
- CAL FIRE 93 and STD 65 need to be signed by the receiving officer even if they have signed a STD. 106.

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AccessOnline

- <https://access.usbank.com/cpsApp1/index.jsp>
- Change your password every 60 days
- View statements online
- Receive email notification of statement availability
 - Ensure email address is correct in personal information

View the AccessOnline instruction packet in your binder for user instructions.

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Welcome Screen

Internet Explorer
File Edit View Favorites Tools Help
Back Forward Stop Refresh Home Search Favorites
Address: https://demo.access.usbank.com/ Personal | Business | Institution / Government | About U.S. Bancorp

usbank
The U.S. Bank Local Branch

U.S. Bank Access[®] Online

Welcome to Access Online!
Please enter the information below and login to begin.

Organization Short Name:
User ID:
Password:

[Forgot your password?](#)
[Register Online](#)

[Contact Us](#)
[Login](#)

https://access.usbank.com

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Online Registration Password and Contact Information

Organization Short Name: CMEA

User ID & Password

* = required

Please enter an ID between 7-20 alphanumeric characters and a password between 8-20 alphanumeric characters. Use a combination of letters and numbers easy for you to remember but not for others to guess.

User ID: *

Password: *

Re-enter New Password: *

Authentication

Please select an authentication question and enter a response that will be used in the event that you forget your password.

Authentication Question: *

Authentication Response: *

Contact Information

First Name: * Last Name: * MI: *

Address 1: * Address 2: *

City: * State/Province: * Zip/Postal Code: *

Country: *

Phone Number: * Fax Number: *

Email Address: *

Don't forget your authentication question/response. You need this information if you forget your password.

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Logging In

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The Spirit of Customer Service

U.S. Bank Access Online

Contact Us
Login

Welcome to Access Online!

Please enter the information below and login to begin.

Organization Short Name:
User ID:
Password:

Organization Short Name: STCDF

Log In

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Message from U.S. Bank

Welcome to Access Online!

★ Log Out

Account Activity
Select an Account...

Purchase Card
420006598774


Left-Column Navigation Bar

Account Number link to Transaction List

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Utilize Commercial Numbers

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U.S. Bank Payment Systems

Telephone

Cardholder Support	Commercial Clients	Government Clients
General account inquiries including: Statements, transactions, and balances Lost or stolen cards PINs Address changes Telepay	1-800-344-5996	1-888-994-8722
Password Resets & General Navigation	1-877-887-9280	1-888-994-8722

Program Administrator Support


Commercial Clients	Government Clients
Access Online Program Support	1-877-452-8083
	1-800-254-9885

Email
accessonlinesupport@usbank.com

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My Personal Information

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U.S. Bank Access[®] Online

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My Personal Information

User ID: Ch1purchase

Password
Change your system password and create or modify an authentication response that will be used when resetting a password.

Contact Information
Update your user ID contact information (name, address, phone no., etc.).

- Email Notification

Account Access
View access rights and user specific information, such as accounts and hierarchy level access.

- Add Accounts

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Email Notification

My Personal Information Email Notification

User ID: Ch1purchase

To receive an email notification, select the specific process and corresponding scenario's, timing or accounts.

Email Address: *
paula.vams@usbank.com

Email Notification

Statement Notification

Select accounts below to receive email notification when a statement is available in Access Online.

Accounts associated directly to this user id:

Status	Account Number	Account Name	Account Type
Enabled	4246040009598774	CHASTIN J DORDING	Cardholder

[Add Managing Accounts](#)

Accounts viewed through assigned hierarchies: [Add Cardholder Account](#)

Remove	Account Number	Account Name	Account Type
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Account Profile

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Account Summary

Account Number: 4246040009598774, CHASTIN J DORDING [Switch Accounts](#)

Select an item below to view its contents.

Demographic Information

View account name, address, and contact information.

Default Accounting Code

View the default accounting code assigned to the account.

Authorization Limits

View Account Status and authorization limit information such as Credit Limit, Single Purchase Limit, and Available Credit.

Account Information

View other account information such as Cycle Day, Open Date, and hierarchy information.

Authorization Limits

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Viewing Statements

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The Way to Live

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Cardholder Statement
Select Cycle

Account Number: 4248040009598774, CHASTIN J DORDING Switch Account

Please select a cycle to view for the account selected. Please note: The statement display cannot be used for remittance of payment; it is for display purposes only.

Select Billing Cycle:
02062004 ▼

[View Statements](#)

Select Statement

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Viewing Statements

https://www.access.usbank.com/online/USBCardholderStatementRequest.html - Microsoft Internet Explorer

Search Favorites

Save a Copy Search Select 177% Sign

U.S. Bank

4248040009598774
Account ID

CHASTIN J DORDING
ABC COMPANY INC
775 NORTH HARBOR CIRCLE 4400
EMERALD CO 56772-1919

4248040009598774 000000000

02/06/2004

ESR ON 2004
1-800-344-5056 1-800-344-1809

Done Unknown Zone

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