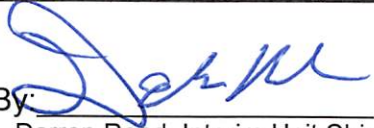


CAL FIRE Butte Unit
Policies and Procedures



Approved By: 
Darren Read, Interim Unit Chief

Approval Date: **June 9, 2016**

Subject: **Command & Control**
Specific Subject: **8130.012 Report On Conditions**

Original Policy Date: **January 2010**
Revision Date: **April 2016**

POLICY:

An initial report on conditions will be given by the first unit to arrive at scene. An updated report on conditions will be given when the situation changes significantly or as requested by ECC.

PROCEDURE:

Before giving the report on conditions, the Incident Commander must “size up” the incident and consider a number of factors and variables specific to the type and location of incident.

See operations policies (7000) pertaining to incident specific considerations (structure, wildland, hazardous material, etc.) during size-up.

Prior to giving a “report on conditions” the IC should think through what it is he/she wants to say, and give the report clearly, calmly and concisely. The initial report on conditions should follow the CAN (Conditions, Actions & Needs) premise and will provide the ECC with:

1. Confirmation of type of emergency, only if different from that dispatched.
2. Confirmation of incident location, only if different from that dispatched.
3. The extent of the emergency and its potential
4. The amount of personnel and equipment necessary to control the emergency. If ordering additional resources state “resource request”, and then wait for the ECC to acknowledge and be prepared to enter the request.
5. The estimated time units will be committed and which units are available.

A follow-up report on conditions will be given when the situation changes significantly or as requested by ECC.

The report on conditions to the ECC should not include:

1. Fire control tactics. (A brief statement of overall strategy is encouraged).
2. An extensive description of medical aid problems or patient vitals.
3. Status of cooperating agencies (e.g., PG&E, CHP, ambulance).