

CAL FIRE Butte Unit
Policies and Procedures



Approved By: 

Darren Read, Unit Chief

Approval Date: **January 29, 2018**

Subject: **6700 Mobile Equipment Management**
Specific Subject: **6700.002 Annual Maintenance**

Original Policy Date: **N/A**
Revision Date: **N/A**

POLICY:

To ensure that annual inspections are completed expeditiously, perform the following.

PROCEDURE:

Confirm annual repair request list.

- A copy of the request list will be forwarded to the supervising Battalion Chief, the shop, and the Unit FEM.
- Confirm all items on list are still in need of repair.
- Clarify all items and provide contact number for employee if shop has questions.

Inspect vehicle using check list on ME101 card five days prior to the annual appointment.

- Repair any item found that is an operator maintenance item
 - Lights, loose screws, leaky valves
- Exercise all valves.

Check pump vacuum and pressure operation (same as before pump testing).

Wash and steam-clean the vehicle.

Empty any compartment that provides pump access

- Transverse box
- Fuel storage compartment

If the vehicle is going to a vendor, empty all compartments, hose bed, and cross lays.

Remove ladders.

Remove any items from the top of engine.